



11 December 2020

Ms [REDACTED]

Dear Ms [REDACTED]

PLACE OFFER FOR ENTRY TO UPPER 3 SEPTEMBER 2021

I was very pleased to consider [REDACTED]'s application and I am delighted to be able to offer you a Full Boarding place for her to join the Upper 3 (11+, Year 7) class in September 2021. I feel confident that [REDACTED] will enjoy Headington and benefit from all that is on offer, as well as contributing much to the School.

Accepting Your Offer

You do not need to decide regarding [REDACTED] place until **Monday 1st March 2021**, the date agreed by all the major independent school associations, including Girls' Schools Association and Headmasters' and Headmistresses' Conference. If you are able to give us an earlier indication of your decision, however, it would be appreciated, as it allows us to notify the anxious parents of girls on our waiting list as soon as possible.

To accept our offer of a place, please return the enclosed Acceptance Form, along with the deposit of **£2,500** by **Monday 1st March 2021**. Cheques should be made payable to Headington School and sent to The Registrar, Headington School, Oxford, OX3 7TD. Alternatively, if you would like to pay by bank transfer, our bank details are enclosed.

In addition to the Acceptance Form, I have enclosed a copy of our Terms and Conditions and the current schedule of fees. Our current Parent Handbook, which contains the school rules, code of conduct and policies, can be found [here](#). As stated in 1. (b) of the Terms and Conditions, the Offer and Acceptance Form constitute the terms of the contract between you and Headington School.

You should also be aware that if [REDACTED] requires additional English lessons to support her studies, these would be charged in addition to the school fees.

Child Student Visas and Newland Chase Education

Headington School has a Sponsor Licence for child student visas that is granted by UK Visas and Immigration (UKVI) and allows us to sponsor international students. Coming with the licence are a number of responsibilities and the school must comply with these at all times throughout the academic year. Given that UK immigration law and the responsibilities the school has as a sponsor change regularly, the school employs the services of a specialist firm, Newland Chase Education, to assist it in ensuring that it is always compliant with its licence responsibilities. Newland Chase

Headington School, Oxford OX3 7TD

Email: enquiries@headington.org Telephone: 01865 759100 Fax: 01865 760268 www.headington.org

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Education is therefore acting as the school in the areas of visa compliance. They will not only assist you with the submission of your daughter's visa application but will offer protection throughout your daughter's time at Headington. Further information regarding Newland Chase Education will be sent to you in the new year, but in the meantime, if you wish to discuss your visa situation with them, please email calum.roberts@newlandchase.com

If we can be of any assistance, please don't hesitate to contact the Admissions Team on 01865 759113/115 or email admissions@headington.org. We have really enjoyed working with you and [REDACTED] during the admissions process and we very much look forward to welcoming her to Headington next September. Please pass on my warmest congratulations to her.

Yours sincerely



Mrs Caroline Jordan
Headmistress